



Shared Services Joint Committee

Agenda

Date:	Friday 20th May 2016
Time:	2.30 pm
Venue:	Room 4.08, Cheshire West and Chester HQ, Nicholas Street, Chester

The agenda is divided into 2 parts. Part 1 is taken in the presence of the public and press. Part 2 items will be considered in the absence of the public and press for the reasons indicated on the agenda and at the foot of each report.

PART 1 – MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS PRESENT

1. **Appointment of Chairman**

To appoint a Chairman for the Shared Services Joint Committee for the 2016-17 Municipal Year

2. **Appointment of Vice-Chairman**

To appoint a Vice-Chairman for the Shared Services Joint Committee for the 2016-17 Municipal Year

3. **Apologies for Absence**

To note attendances, substitutes, and any apologies for absence.

4. **Declarations of Interest**

To provide an opportunity for Members and Officers to declare any disclosable pecuniary and non-pecuniary interests in any item on the agenda.

For any apologies or requests for further information, or to give notice of a question to be asked by a member of the public

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5. **Public Speaking Time/Open Session**

Members of the public are entitled to address the Joint Committee on reports contained within the agenda. One person can speak in support of each item, and one against, with a limit of three minutes each. It would be helpful if any person wishing to speak would give prior notice to the Democratic Services Officer named below.

6. **Minutes of Previous meeting** (Pages 1 - 4)

To approve the minutes of the meeting held on 18 March 2016

7. **Shared Services Performance Outturn 2015-16 and Business Plan Review 2016-20** (Pages 5 - 50)

To consider a report on the outturn position for the Shared Service arrangements between Cheshire East Council and Cheshire West and Chester Council

8. **Occupational Health Unit Outsourcing**

To consider a report on the outsourcing of the Occupational Health Unit

REPORT TO FOLLOW

9. **New Arrangements for ICT Shared Services and Transactional Shared Services** (Pages 51 - 64)

To consider a report on the transfer of ICT and Transactional Shared Services

10. **Service Reviews** (Pages 65 - 74)

To consider a report on the progress being made in the delivery of the Service Review programme

11. **ERP Replacement Programme** (Pages 75 - 96)

To consider a report on the progress being made in the development of a business case in relation to the future provision of the Councils' core HR and Finance system